

# Voting Instructions for EEMS VP Elections

## Required:

- Internet access
- Active forum account for <http://www.eemseu.org/forum/>

## To create an account for the EEMS forum:

- 1) Click on this link: <http://www.eemseu.org/forum/> or use the link from the EEMS website home page for 'Open EEMS Forum' in the bottom right of the screen.
- 2) Click on Register (circled in red, as below)



[View unanswered posts](#) • [View active topics](#)

JOBS BOARD		TOPICS	POSTS	LAST POST
	<b>Jobs - EU</b> Post job opportunities in the EU	5	5	by <b>administrator</b> ↕ 09 Jul 2012 07:33
	<b>Jobs - Global</b> Post global job opportunities	1	1	by <b>administrator</b> ↕ 14 Jun 2012 10:18
	<b>Curriculum Vitae</b> Post your CV here	0	0	No posts

  

FORUM		TOPICS	POSTS	LAST POST
	<b>Website</b> Suggestions or problems with the website - please post here.	2	2	by <b>administrator</b> ↕ 08 Apr 2012 09:38
	<b>Discussion Forum</b> Forum for discussion between members	0	0	No posts

- 3) Read through the terms of registration and click '**I agree to these terms**' which is located at the bottom of the screen.
- 4) You will then be presented with a registration screen.
- 5) Complete the blank boxes as requested.

**IMPORTANT::** Please use your **email address** as your username. If you do not, your account will not be activated.

Password selected must be between 6 and 100 characters, there is no restriction as to characters that may be used.

- 6) Fill in the confirmation code and click **Submit**.

At this point, an email will be sent to the board administrator to approve and then activate the account. This can take a few hours as it relies upon human intervention! Please be patient.

- 7) If you do not receive a follow up email from the administrator within 24 hours, please contact the EEMS Web Admin for assistance at this address:

[Francesca.davies1@virginmedia.com](mailto:Francesca.davies1@virginmedia.com)

In the meantime, you may view the forum posts of interest without an active account.

### If you already have an active EEMS forum account:

- 1) Click on this link: <http://www.eemseu.org/forum/> or use the link from the EEMS website home page for 'Open EEMS Forum' in the bottom right of the screen.
- 2) Log in – user names will be your email address.
- 3) Select 'Discussion Forum' circled in red as below.

The screenshot shows the EEMS forum website. At the top, there is a header with a DNA double helix graphic and the EEMS logo (European Environmental Mutagen Society). Below the header is a search bar and navigation links like 'Board index', 'User Control Panel', 'FAQ', 'Members', and 'Logout'. A table lists forum categories under 'JOBS BOARD' and 'FORUM'. The 'Discussion Forum' category is circled in red.

JOBS BOARD	TOPICS	POSTS	LAST POST
<b>Jobs - EU</b> Post job opportunities in the EU	5	5	by administrator 09 Jul 2012 07:33
<b>Jobs - Global</b> Post global job opportunities	1	1	by administrator 14 Jun 2012 10:18
<b>Curriculum Vitae</b> Post your CV here	0	0	No posts

  

FORUM	TOPICS	POSTS	LAST POST
<b>Website</b> Suggestions or problems with the website - please post here.	2	2	by administrator 08 Apr 2012 09:38
<b>Discussion Forum</b> Forum for discussion between members	1	3	by administrator 23 Aug 2012 12:38

- 4) Select the topic called Vice President Elections – 2012, circled in red as below.

Board index < Discussion Forum

User Control Panel (0 new messages) • View your posts

FAQ Members Logout [ administrator ]

[ Moderator Control Panel ]

## Discussion Forum

Forum rules

NEWTOPIC\* Search this forum Search Mark topics read • 0 topics • Page 1 of 1

ANNOUNCEMENTS	REPLIES	VIEWS	LAST POST
<b>Vice President Elections - 2012</b> by administrator • 23 Aug 2012 12:22	2	4	by administrator 23 Aug 2012 12:38

Display topics from previous: All Topics Sort by Post time Descending Go

NEWTOPIC\* Mark topics read • 0 topics • Page 1 of 1

This will allow you to view the VP statements for both candidates and any other relevant information.

Voting will not be available until **16<sup>th</sup> September 2012** and you must be logged into the forum in order to vote.

At that time, the opening post on this thread will also include a poll where you will be able to select your chosen candidate.

The poll will close 106 days later on 31<sup>st</sup> December 2012. After this time, you will not be able to vote.